



## Meeting Minutes

**MEETING DATE:** Tuesday, Sept. 20, 2016

**TIME:** 10 a.m. – 11:30 a.m.

**LOCATIONS:**

- Jay Mendiola hosting in Reno at Ohm Main Room, Reno, NV
- Robert Ward hosting at NV Energy, 7155 Lindell Road, Las Vegas, NV

**MEETING ATTENDEES:** Ray Allen, City of Henderson | Dennis Bott, Southwest Gas | Roger Brady, Trench Plate Rental | George Browne, ELM | Cesar Castillo, R.P. Weddell | Dave Dahl, Kern River | Ty Doram, CCPW | Boyd Duchene, CCWRD | Gloria Grev, Southwest Gas | Harold Lefler, ELM | Greg Noel, USIC | Billy Relph, CenturyLink Dawn Rivard, PUCN | Craig Rogers, PUCN | Dick Schneider, Trench Shoring | Robert Ward, NV Energy | Anna Mielcarek, CenturyLink | Harley Hartman, ELM Jackson Bergland, ELM | Jack Byrom, TMWA | Geoff Daforno, TMWA | Mike Fitzgibbons, Comstock Insp. | Jamie Haas, Paiute Pipeline | Jay Mendiola, NV Energy | Mike Moody, Southwest Gas | Tom Georgi, LVVWD

**Standing Items:**

**1. Introductions (Jay Mendiola)**

Attendees at the northern and southern locations introduced themselves. Tom Georgia attended by phone.

**2. Adoption of the Agenda (Jay Mendiola)**

Mike Moody made a motion to adopt the agenda. Jack Meyer seconded the motion.

**3. Financial Status Report – For Information Only (Dawn Rivard)**

The NRCGA has \$41,597.93 in the bank.

**4. Enforcement Actions (Craig Rogers)**

Since the last meeting, the PUCN issued three civil actions in the south and one or two warning letters to excavators in the north.

**5. CGA Best Practices and CGA Update (Cesar Castillo, Bob Ward)**

No update.

**NEW BUSINESS:**

**6. 2016 Budget (Jay Mendiola)**

Jay stated that the NRCGA needs to decide where/how the group will spend money on 811 promotion in 2017. To make this decision, the NRCGA's Public Relations Committee will need to reactive or a temporary taskforce should be established to determine where/how PR money will be spent. The reactivation of the PR Committee or the establishment of a taskforce will be put on the October agenda.

**7. Silver Shovel Award (Craig Rogers)**

*Southern Nevada:* Dawn will send out an email to all primary Board members to invite them to participate in selecting the 2016 Silver Shovel Award winner. The two nominees will be interviewed on Oct. 13 at the PUCN office at 9075 W. Diablo Drive, Las Vegas, NV 89148. If the primary board member cannot participate in the interviews, then Dawn will invite secondary board members. In addition to the silver shovel award nominees, the board will also interview line locators nominated for the NRCGA's first ever Line Locator of the Year Award. The nominees must be with the cities of Henderson, Las Vegas or North Las Vegas, Clark County,



ELM or UISC. Craig will find out from each entity if they want to nominate a locator. The winner of the Silver Shovel Award will receive a paid trip to Orlando, Florida, in March 2017 to attend the annual CGA conference. The Line Locator of the Year will receive a paid trip to Houston, Texas, in the summer of 2017 to attend the International Line Locator Rodeo. Winners will be announced at the south's annual Excavator Appreciation Event. Bob Ward will schedule the date of the event soon. It will be held again at the Henderson Convention Center.

*Northern Nevada:* Jay Mendiola said the NRCGA will host its annual Excavator Appreciation Day event on Sept. 21 at the Carson Nugget.

**8. TAG Grant (Kenya Henderson, Dawn Rivard)**

Kenya submitted paperwork to PHMSA to collect the final \$10,000 the NRCGA won as part of the TA Grant and her submission was rejected. Kenya has since submitted additional paperwork requested by PHMSA.

**Sub-Committee Reports:**

**9. Education/Training (Jay Mendiola, Tom Georgi, Cesar Castillo, Dennis Bott)**

Dennis Bott conducted one class in Reno and Cesar gave one Spanish-language presentation in the south. So far in 2016, 843 excavators have completed the NRCGA training in the south. The education committee needs more hard hat stickers to give to excavators who have attended the NRCGA training.

- **New Website Form to Track Trainings (Dennis Bott)**

Dennis and Dawn developed an online database to track excavators who have been invited to attend the training or have received the training.

- **Excavation Safety Summit (Cesar Castillo, Dawn Rivard)**

Dawn announced that the PUCN/state of Nevada will apply for PHMSA's State Damage Prevention Grant funds to support an NRCGA excavator safety day. The grant should open in late September or October and winning projects should be announced late in 2017. PHMSA will fund projects up to \$100,000. If Dawn wins the grant, the NRCGA's excavator safety day would take place in 2018. The NRCGA needs to provide Dawn with a budget to submit as part of the grant.

**10. USA North 811 (USAN) – NV Committee Update (Boyd Duchene, Bob Ward, Tom Georgi, Donnie Foster)**

No update.

**NEXT MEETING: Tuesday, Oct. 18, 2016**

**NON-AGENDIZED ITEMS:**

**11. BOARD OF DIRECTOR CHANGES (Bob Ward)**

Bob listed a number of changes to primary and secondary board members. The current list is available on the NRCGA website. <http://nrcga.org/about-nevada-811-and-the-nrcga/board-of-directors/>

**12. NRCGA EMERGENCY CONTACT CARDS (Dave Dahl)**

Dawn sent out a few emails to NRCGA members asking for updates or affirmations of phone numbers listed on the NRCGA's emergency contact cards. Dave and Kern River will once again design the cards with the updated info.