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## Minutes

**MEETING DATE:** Nov. 20, 2018

**TIME:** 10 a.m. – 11:30 a.m.

**LOCATIONS:**

- NV Energy, 1 Ohm Place, Reno, NV
- NV Energy, 7155 Lindell Road, Las Vegas, NV

**ATTENDANCE:**

- **North:** Jay Mendiola, NV Energy | Jamie Haas, Paiute Pipeline | Aaron Quilici, Southwest Gas | Bill Riggs, ELM | Sarah Ormond, ELM | Rudy Ricardo, Southwest Gas | Ken Saarem, PUCN
- **South:** Boyd Duchene, CCWRD | Cesar Castillo, RP Weddell | Craig Rogers, PUCN | Dave Dahl, Retired | Dawn Rivard, PUCN | Dennis Bott, Southwest Gas | Greg Noel, USIC | Jerry Poage, USIC | Kyle Wright, Haaker Equipment | Robbie Reed, City of Henderson | Robert Ward, NV Energy | Roger Brady, Trench Plate | Tyler Byrd, Byrd Underground | Ryan White, USA North | Ryan Dolney, ELM Utility | Harold Lefler, Western States Co. | Douglas Conroe, NPL | Michael Frias, Haaker Equipment | William Fitzgerald, CCWRD | Jethro Dijkman, Arizona Pipeline
- **Phone:** Wayne Scott, AT&T | James Wingate, USA North | Dean, Frontier

**STANDING ITEMS:**

1. **Introductions (Bob Ward)**

Introductions took place.

2. **Adoption of the Agenda (Bob Ward)**

Cesar Castillo made a motion to adopt the agenda; Ryan White seconded the motion.

3. **Financial Status Report (Dennis Bott)**

The budget committee met prior to this meeting to discuss 2019 planning. The NRCGA will carry over a balance of approximately \$14,000. The following items were discussed at the budget meeting:

- a. The NRCGA will do an annual membership drive that markets the following member benefits:
  - i. Access to regulators.
  - ii. Access to 811 representatives.
  - iii. Access to utilities.
  - iv. Free damage prevention training.
- b. Ryan White will put out a statement on the NRCGA website about membership benefits.
- c. Make NUCA an NRCGA member.
- d. Implement a golf tournament to potentially earn \$10,000.
- e. Apply for PHMSA grants.
- f. The PUCN could potentially give the NRCGA money from fines. However, if the NRCGA takes this money, no PUCN employees would be NRCGA members.
- g. The NRCGA will not order dashboard calendars for a savings of \$4800.
- h. Dawn will implement an online membership form and then invoice those who sign up online.
- i. USA North will do a “sizzle Reel” to promote membership.

4. **Enforcement Actions (Craig Rogers)**

Three civil penalties in the south and one warning letter. One civil penalty in the north and one warning letter. All penalties and letters were issued to contractors.

5. **CGA Best Practices CGA Update (Cesar Castillo, Bob Ward)**

No update.

6. **Positive Response Program (Ryan White)**

There have been 45,912 positive responses posted in Nevada as of October. Ryan will give a report at the December NRCGA meeting by region to show who's using this program.

**NEW ITEMS:**

7. **Grant Committee (Dennis Bott)**

No update.

**COMMITTEE REPORTS:**

8. **Education/Training (Jay Mendiola, Cesar Castillo, Dennis Bott)**

We're 200 attendees shy of breaking 2017 attendance record. In the north, there was one training for 18 people last week. Southwest Gas has one training planned in both Nov. and Dec. in the north.

9. **Locate Rodeo Committee (Dennis Bott, Mike Marrero)**

No update.

10. **Excavator Appreciation Events (Dennis Bott, Jay Mendiola)**

Tab Contractors won the Silver Shovel at the south's Nov. 8 excavator event. There were 49 door prizes and the room was filled to capacity with attendees. Bliss Events handled everything for the NRCGA and did an excellent job managing the event. The venue, the Eastside Cannery Casino, was excellent.

<https://www.youtube.com/watch?v=7SwdK3Y6UF8&t=4s>

11. **USA North 811 NV Committee Update (Boyd Duchene, Bob Ward, Dennis Bott)**

Boyd - A few people have emailed Boyd to state their interest in remaining on the USA North Board. If you want to be on the board, email Boyd prior to December. If no new nominees step up, the Board will remain the same. The new board will be voted on in April.

James Wingate – The Board approved a 16.06% budget increase. The increase is needed to help deal with ticket volume increases. There was a 5-minute hold time in 2016, 1.28 minutes in 2017, and so far in 2018, the hold time is 3.35 minutes. Aug. and Sept. 2018 were USAN's busiest months ever.

12. **Best Practices Committee (Craig Rogers)**

This committee will meet directly after the adjournment of today's meeting. Mandatory positive response is still a topic of interest. Today's meeting will focus on a USA North email that went out recently detailing how excavators must describe the type of excavation being done.

13. **Fundraiser Committee (Bob Ward)**

Tabled.

**Meeting Adjourned: 10:53 a.m.**

**Next Meeting: Dec. 18, 2018**